

BFP DOCUMENT SERVICES

The Old Smithy
Blacksmith's Yard
Rolleston-on-Dove
Burton-on-Trent
Staffordshire
DE13 9DG

T: 0845 602 7318
E: info@fundingportal.co.uk
W: www.fundingportal.co.uk

INTRODUCER AGREEMENT:

Name: (The Introducer)

Of:

And: Business Funding Portal Ltd (BFP)

Regd Office: The Old Smithy, Blacksmith's Yard, Rolleston-on-Dove, Burton-on-Trent, DE13 9DG

PRIMARY CONTACTS:

Name	Email	DDI/mobile number
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Please supply details of those people in your organisation from whom we can accept instructions under this agreement. Use separate sheet if necessary.

OR confirm that we can accept instructions from anyone in the organisation.

REGISTRATION FEE: £200 WAIVED for Introducers signed before 1st September 2008.

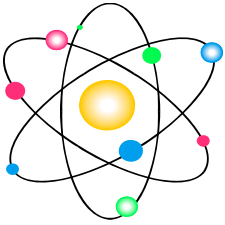
Use of information:

Information provided will not be passed outside Business Funding Portal Ltd without your express permission.

We would like to keep you informed of news within the Business Funding Portal. Please indicate here if you do NOT wish to be kept informed.

BUSINESS FUNDING PORTAL LTD

Registered Office: as trading address
Registered Number: 6471974 DPA Registration Z1337224



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Where it is understood that:

The Introducer will utilise the services of BFP for document signing and collection as and when the need arises.

DEFINITIONS

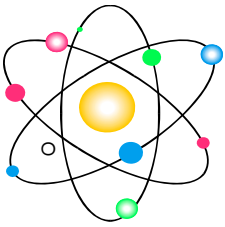
- 'The Introducer' is the party issuing signing instruction.
- 'The Customer' is the business, person or persons from whom signature and/or documentation is required.
- 'The Premises' are the designated point for collection of documentation. Usually - but not exclusively - business premises, Director's home address or Consumer Credit licensed premises.
- 'Documentation' is any form of document requested by the introducer, and might include documents, cheques, confirmation of asset inspection, digital photos or specified information.
- 'Information' is any form of customer information provided by the introducer and includes telephone numbers and email addresses as well as contractual information.
- 'The Agent' is the person nominated and approved by PSF to undertake customer visits.

And it is agreed that:

- o The Introducer will issue concise and clear instructions of requirements in accordance with BFP documentation.
- o The Introducer will agree with BFP costs on any transaction outside standard parameters prior to instruction.
- o Fees will be payable prior to the Agent being instructed.
- o At their discretion, BFP might accept proof of payment as cleared funds.
- o BFP will vet each Agent and ensure that they act within the terms of the Agency Agreement. (Specimen available on request)
- o Neither BFP nor the Agent will not utilise any Information for sales or marketing purposes.
- o All Information will be deleted from records upon conclusion of the transaction.
- o The Introducer will take full responsibility for ensuring that the Customer is fully apprised of what is required of them.
- o The Agent will collect Documentation as specified. They will not make any judgement or representations as to its authenticity.
- o The Introducer will take sole responsibility for compliance with various legislation specific to their sector.
- o The Introducer will ensure that the Customer has available all Documentation required.
- o The Agent will not be required or requested to enter into any negotiation or product discussion with the Customer.
- o The Introducer will not make any contact with the Agent, other than to discuss specifics of a transaction through BFP.
- o The Agent will forward Documentation by courier or registered post unless otherwise specified in writing by the Introducer. Proof of sending will be deemed to be proof of delivery.
- o In the event of an Agent not meeting specific instructions, they will re-visit the customer without further cost to the Introducer.
- o The liability of BFP or the agent acting in good faith will be limited to the sum paid for the transaction.

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This Agreement

Signed By:

Date:

Name:

Title:

For and on behalf of:

And

Name:

Director

Date:

Business Funding Portal Ltd

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