



BFP DOCUMENT SERVICES

The Old Smithy
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APPLICATIONS

We will consider instructions for most purposes as long as they are:

Specific, definable, ethical and non-confrontational.

Applications requested to date include:

KNOW YOUR CUSTOMER:

Visit to business and or home premises.

Forward a verified copy of photo ID.

Collect & forward utility bill corresponding to address visited, not more than 3 months old.

INFORMATION COLLECTION:

Collection of and forwarding of company information such as signed application forms, accounts, management information, product specifications. Etc.

DOCUMENT SIGNING:

Signing of legal documentation.

Witness signatures.

Collect deposit cheques.

ISSUING OF LEGAL DOCUMENTS:

(by specific agreement with local agent)

Authenticated delivery of documents to specified address / person.

ASSET INSPECTION:

Inspection of assets.

Confirmation of serial number.

Superficial condition report.

DRIVE-BY INSPECTION:

Drive by premises.

Establish whether they appear to be operative.

Digital photo where possible.

Confirmation equipment on site. ONLY if this is evident on casual view.

YOU NAME IT – WE WILL CONSIDER IT!!!!

EMAIL FOR INSTRUCTIONS docs@fundingportal.co.uk

BUSINESS FUNDING PORTAL LTD

Registered Office: as trading address
Registered Number: 6471974 DPA Registration Z1337224